LEARNING ONLINE etiquette

Online classes can feel very different than those in a physical classroom. Here are some things to keep in mind as you transition to online instruction.

- If your instructor can see you, don't Zoom while in bed or from any other area that might seem too personal or intimate. Even if you're comfortable with it, your instructor might not be.
- Ask your instructor how they are using the chat function. In some classes, talking informally with your peers there is fine, but in others it isn't.
- Find out if your instructor is watching the chat during class. If not, don't ask important questions there.
- Remember that anything you type in the chat stays around for the whole session!
- If you know your environment may include unavoidable distractions (people walking around, children, noise, etc.), give your professor a heads up. You might offer to keep your camera turned off, if you believe that would be helpful.
- Don't walk around with your computer or do anything that draws attention to yourself while your professor or a peer is speaking.
- Whenever you aren't speaking on Zoom, keep yourself muted.
- Ask your instructor whether they want you raise your hand digitally or physically. In some classes, instructors allow both, but it's best to know what they prefer.
- Remember you're still in a classroom, so try to appear and act as you would on campus.